

國立政治大學東南亞語文學系
郭明政校長華語文教學獎助學金設置辦法

民國 114 年 5 月 12 日系務會議通過實施

第一條	國立政治大學（以下簡稱本校）東南亞語文學系（以下簡稱本系）接受郭明政前校長捐款 1 萬美金，作為本系新住民二代學生華語文教學未來人才培育用途。 為善用前揭專款獎勵優秀學子，本系特設置「郭明政校長華語文教學獎助學金」（以下簡稱本獎學金）並訂定此辦法。	獎學金緣起、立法宗旨
第二條	本獎學金之獎勵對象，須符合下列身份條件： 1. 學籍屬本系之學生（即不含雙主修、輔系） 2. 具中華民國國籍、新住民二代身份 3. 錄取並修讀本校華語文教學學分學程（以下簡稱華語文學程）	獎勵對象
第三條	本獎學金分為兩組，共 4 類獎項/補助，個別名額與金額如下： 競賽組 如遇特殊情形，經評審小組決議，獎項可從缺。 甲、「華語文教學優秀人才培育獎」 每學年頒發乙次，每次遴選 2 名。 同一學年內，同一人僅可獲得 1 個獎項。獎項如下： 特優獎 1 名，獎金新臺幣 10,000 元整。 優秀獎 1 名，獎金新臺幣 5,000 元整。 乙、「學年成績優異獎」 每學年頒發乙次，每次擇優遴選 5 名。 每名獎金新臺幣 5,000 元整。 普獎組 丙、「東南亞國家交換補助」 獲獎人名額不限，每名獎金新臺幣 5,000 元。 每人以獲獎 1 次為限。 丁、「學生進修考試補助」 補助名額不限，視申請人符合條件，核發報名費補助。 (一) 東南亞語言能力檢定考試： · 檢定考試成績僅顯示通過/未通過者：通過者，單次補助上限 2,000 元；未通過者，單次補助上限 1,000 元。 · 檢定考試成績以能力分級認定者：B2（含）以上，單次補助	獎勵項目分類原則

	<p>上限 2,000 元；B1（含）以下，單次補助上限 1,000 元。成績認定如有任何疑慮，經系務會議討論通過之採認結果為準。</p> <p>（二）本校「華語文教學碩士學位學程」招生考試（含碩士班甄試、一般入學考試）：全額補助，每人以補助 1 次為限。</p>	
第四條	<p>申請資格門檻：</p> <p style="text-align: center;">競賽組</p> <p>甲、「華語文教學優秀人才培育獎」</p> <ol style="list-style-type: none"> 1. 當學期已註冊在學之本系學生； 2. 已修畢至少 2 門華語文學程《修習科目一覽表》所認定之「華語文教學領域」科目； 3. 積極實踐華語文教學者，結合東南亞語文專長尤佳。 <p>乙、「學年成績優異獎」</p> <ol style="list-style-type: none"> 1. 當學期已註冊在學之本系學生； 2. 前一學年至少修習 20 學分，且所修課程皆及格而無棄修紀錄； 3. 前一學年至少修習 2 門本系開設之課程，並至少通過 2 門華語文學程《修習科目一覽表》所認定之課程； 4. 前一學年學業成績總平均在 85 分以上者。 <p style="text-align: center;">普獎組</p> <p>丙、「東南亞國家交換補助」</p> <ol style="list-style-type: none"> 1. 當學期已註冊在學之本系學生； 2. 已修畢至少 2 門華語文學程《修習科目一覽表》所認定之「華語文教學領域」科目； 3. 至東南亞國家大學進行學期或學年交換者。 <p>丁、「學生進修考試補助」</p> <ol style="list-style-type: none"> 1. 當學期已註冊在學之本系學生； 2. 已修畢至少 2 門華語文學程《修習科目一覽表》所認定之「華語文教學領域」科目； 3. 前一學年報考並出席「東南亞語言能力檢定考試」或「華語文教學碩士學位學程」招生考試（含碩士班甄試、一般入學考試）者。 	申請資格
第五條	<p>申請應備文件：</p> <p style="text-align: center;">競賽組</p> <p>甲、「華語文教學優秀人才培育獎」</p> <ol style="list-style-type: none"> 1. 申請表 2. 戶籍謄本 3. 當學期在學證明 4. 歷年學業成績單 5. 華語文學程修課情形列表（請製作簡易清單，計算並呈現申請資格中所規定之數據） 	應備文件

	<p>6. 自傳（500 字）</p> <p>7. 華語文教學動機、學習計畫、職涯規劃（1000 字）</p> <p>8. 前一學年華語文教學執行成果報告（含佐證資料）</p> <p>9. 其他有利審查資料，如推薦函、服務證明等</p> <p>乙、「學年成績優異獎」</p> <p>1. 申請表</p> <p>2. 戶籍謄本</p> <p>3. 當學期在學證明</p> <p>4. 前兩學期/歷年學業成績單</p> <p>5. 前兩學期修課情形列表（請製作簡易清單，計算並呈現申請資格中所規定之數據）</p> <p>6. 中/低收入戶 或 特殊境遇家庭身份文件（如有）</p> <p style="text-align: center;">普獎組</p> <p>丙、「東南亞國家交換補助」</p> <p>1. 申請表</p> <p>2. 戶籍謄本</p> <p>3. 當學期在學證明</p> <p>4. 歷年學業成績單</p> <p>5. 華語文學程修課情形列表（請製作簡易清單，計算並呈現申請資格中所規定之數據）</p> <p>6. 至東南亞國家大學交換之證明文件</p> <p>丁、「學生進修考試補助」</p> <p>1. 申請表</p> <p>2. 戶籍謄本</p> <p>3. 當學期在學證明</p> <p>4. 歷年學業成績單</p> <p>5. 華語文學程修課情形列表（請製作簡易清單，計算並呈現申請資格中所規定之數據）</p> <p>6. 檢定證書 或 考試成績/榜單</p> <p>7. 報名繳費收據（正本）</p>	
第六條	<p>本獎學金申請時程：</p> <p style="text-align: center;">競賽組</p> <p>申請日期為每年十月一日起至十月三十一止，由本系辦公室公告。 申請人依規定備齊文件後，提交資料至系辦公室進行申請。</p> <p style="text-align: center;">普獎組</p> <p>隨到隨審。申請人備妥文件後，提交資料至系辦公室申請。</p>	申請時程

第七條	<p>本獎學金評審作業：</p> <p style="text-align: center;">競賽組</p> <p>由系務會議推舉兩名本系教師，另由本系主任委請本校華語文學程推派一名學程教師，組成三人評審小組。</p> <p>書面審核資料由本系辦公室匯整後，召開評審小組會議審查核定。必要時，得安排申請人進行面試簡報。</p> <p style="text-align: center;">普獎組</p> <p>由本系辦公室接收書面審核資料，匯整後提報系務會議審查核定。</p>	評審組成
第八條	獲獎者由本系個別通知領取方式，或聯合於公開活動中頒發。	獲獎通知及頒發
第九條	<p>本獎學金如遇經費不足或捐款未繼之情形，於新一學年度競賽組獎項申請日期以前，召開系務會議重新規劃。</p> <p>獎勵機制得依剩餘預算調整類別、名額及金額，必要時停止發放。異動結果經系務會議通過後另行公告實施。</p>	經費未繼情形處理
第十條	本辦法經系務會議通過後施行，修正時亦同。	立法、實施及修法程序

NCCU Department of Southeast Asian Languages and Cultures

Regulations for the Establishment of the President Kuo Ming-Cheng Scholarship for Teaching Chinese as a Second Language

Approved and implemented by the Departmental Affairs Meeting on May 12, 2025

Article 1 - Origin and Purpose of the Scholarship

The Department of Southeast Asian Languages and Cultures (hereinafter “the Department”) of National Chengchi University (hereinafter “the University”) has received a donation of USD 10,000 from former University President Kuo Ming-Cheng. The funds are designated for nurturing future talent in Chinese language teaching among second-generation new residents in the Department.

To make the best use of this special fund and reward outstanding students, the Department hereby establishes the “President Kuo Ming-Cheng Scholarship for Teaching Chinese as a Second Language” (hereinafter “the Scholarship”) and sets forth these regulations.

Article 2 – Recipient Eligibility

This Scholarship is intended for students who meet the following eligibility requirements:

1. Registered students of the Department (excluding double majors and minors);
2. Hold the nationality of the Republic of China (Taiwan) and are second-generation new immigrants;
3. Have been admitted to and are currently enrolled in the university’s Teaching Chinese as a Second Language Certificate Program (hereinafter referred to as “Chinese Teaching Program”)

Article 3 – Scholarship Categories and Quotas

The Scholarship is divided into two groups (Competitive Group & General Grants Group), with a total of four types of awards/subsidies. The number of recipients and the amount awarded for each category are as follows:

Competitive Group

(Note: Awards may be withheld if deemed appropriate by the review committee.)

A. Chinese Teaching Excellence Award

- Awarded once per academic year, selecting 2 students each time.
- Each person may receive only one award per academic year.
- First Prize: 1 recipient, NT\$10,000
- Merit Prize: 1 recipient, NT\$5,000

B. Academic Achievement Award

- Awarded once per academic year, selecting 5 outstanding students.
- NT\$5,000 per recipient.

General Grants Group

C. Southeast Asian University Exchange Grant

- Unlimited recipients, based on eligibility
- NT\$5,000 per recipient
- Each student may only receive this grant once

D. Continuing Education Exam Grant

- Unlimited recipients; registration fees reimbursed based on eligibility.

(D1) For Southeast Asian Language Proficiency Exams:

- Pass/fail format: for passing, up to NT\$2,000; for failing, up to NT\$1,000.
- Level-based format: for B2 and above, up to NT\$2,000; for B1 and below, up to NT\$1,000. Final recognition is subject to department meeting resolution.

(D2) For entrance exams of NCCU's Master's Program in Teaching Chinese as a Second Language (including screening and general entrance exams):

- Full reimbursement; limited to one-time subsidy per person.

Article 4 – Application Criteria

Competitive Group

A. Chinese Teaching Excellence Award

1. Must be an enrolled student of the Department in the current semester
2. Must have completed at least 2 courses in the field of 'Chinese Language Teaching' from the Chinese Teaching Program's curriculum list
3. Actively involved in Chinese teaching, especially utilizing the expertise in Southeast Asian language(s).

B. Academic Achievement Award

1. Must be an enrolled student of the Department in the current semester
2. Must have completed at least 20 credits in the previous academic year, with all courses passed and no course withdrawal records
3. Must have taken at least 2 courses offered by the Department and passed at least 2 courses from the Chinese Teaching Program curriculum in the previous academic year
4. Must have an average academic score of 85 or above in the previous academic year.

General Grants Group

C. Southeast Asian University Exchange Grant

1. Must be an enrolled student of the Department in the current semester
2. Must have completed at least 2 courses in the field of 'Chinese Language Teaching' from the

Chinese Teaching Program's curriculum list

3. Must have been confirmed of going or participated in a semester- or year-long exchange at a university in a Southeast Asian country.

D. Continuing Education Exam Grant

1. Must be an enrolled student of the Department in the current semester
2. Must have completed at least 2 courses in the field of 'Chinese Language Teaching' from the Chinese Teaching Program's curriculum list
3. Must have registered for and attended either a Southeast Asian Language Proficiency Exam or the entrance exam for NCCU's Master's Program in Teaching Chinese as a Second Language in the previous academic year (including screening and general entrance exams).

Article 5 – Required Documents

Competitive Group

A. Chinese Teaching Excellence Award

1. Application form
2. Household registration transcript
3. Proof of enrollment for the current semester
4. Full academic transcript
5. List of completed Chinese Teaching Program courses (applicant DIY simple summary including credit and subject count per eligibility criteria)
6. Personal statement (within 500 words)
7. Statement of motivation for teaching Chinese, learning plan, and career plan (1,000 words)
8. Report on Chinese teaching accomplishments from the previous academic year (with supporting materials)
9. Other supporting materials (e.g., recommendation letters, service records, certificates)

B. Academic Achievement Award

1. Application form
2. Household registration transcript
3. Proof of enrollment for the current semester
4. Academic transcript (last two semesters)
5. List of courses taken in the last two semesters (applicant DIY simple summary including credit and subject count per eligibility criteria)
6. Proof of low-income, middle-income, or special family circumstances (if applicable)

General Grants Group

C. Southeast Asian University Exchange Grant

1. Application form
2. Household registration transcript
3. Proof of enrollment for the current semester

4. Full academic transcript
5. List of completed Chinese Teaching Program courses (applicant DIY simple summary including credit and subject count per eligibility criteria)
6. Proof of participation in Southeast Asian university exchange program

D. Continuing Education Exam Grant

1. Application form
2. Household registration transcript
3. Proof of enrollment for the current semester
4. Full academic transcript
5. List of completed Chinese Teaching Program courses (applicant DIY simple summary including credit and subject count per eligibility criteria)
6. Exam certificate or official results
7. Original receipt of registration fee payment

Article 6 – Application Timeline

Competitive Group

Applications are accepted from October 1 to October 31 each year. The Department will announce the application period. Applicants must prepare and submit all required documents to the departmental office within the stated period.

General Grants Group

Applications are reviewed on a rolling basis. Submit the required documents to the departmental office as soon as they are prepared.

Article 7 – Review Process

Competitive Group

A review committee of three will be formed, consisting of:

- Two faculty members from the Department nominated by the departmental meeting
- One faculty member from the Chinese Teaching Program, invited by the Department Chair

The Department will collect and organize the application materials and convene a review meeting. Applicant interviews or presentations may be arranged if necessary.

General Grants Group

The Department office will handle and organize the submitted documents, which will then be reviewed and approved by the departmental meeting.

Article 8 – Award Notification and Distribution

Recipients will be notified individually or presented with the award at a public event.

Article 9 – Contingency for Budget and Fund Shortages

If funding becomes insufficient or future donations are not secured, the Department shall hold a meeting prior to the start of the new academic year's competitive award application period to reassess the Scholarship plan.

Award categories, number of recipients, and grant amounts may be adjusted based on remaining funds. Awards may be suspended if necessary. Any changes will be announced following approval by the departmental meeting.

Article 10 – Enactment and Amendments

These regulations take effect upon approval by the departmental meeting. Any amendments must undergo the same process.

Note: The English version of the *NCCU Department of Southeast Asian Languages and Cultures Regulations for the Establishment of the President Kuo Ming-Cheng Scholarship for Teaching Chinese as a Second Language* was translated and revised with the assistance of ChatGPT. In case of any discrepancies in the translation, the Chinese version shall prevail.